

ATC Application form

Application Screening Process & Time-line

- Applicant submits residency application form (**ATC-1A**) online (preferred) or through an email along with **one page** business plan;
- Eligibility assessment based on tenancy criteria & application review (**3-5 business days**);
- Eligibility assessment based on business plan and in-person interview (**8-10 business days**);
- Successful applicant signs lease document;
- Walk-through of leased space;
- Tenant submits security deposit and signs agreements for preauthorized payment, keys, fobs and internet;
- Resident company submits Insurance paper(s) within one week of occupancy;
- Successful applicants can hold space for a maximum of 30 days by paying full rent. In exceptional cases, ATC can hold space without charge for up to 15 days from the day of interview provided there is no one on waiting list.

All information collected from applicants remains confidential and will only be used for eligibility assessment and program review purposes.

For further information, please contact:

Name	Email	Office Direct	Cell Phone
Amanda MacDonald	AMacDonald@Edmonton.com	780-409-0448	780-722-6056
Rajesh Jaiswal	rjaiswal@edmonton.com	780-409-0449	587-926-3183

ATC Application Form *(ATC-1A)*

1. Company Name:	
2. Business Structure: Sole Proprietorship, Limited Partnership, Corporation.	
3. What year your company was incorporated in Alberta/Canada?	
4. On which industry sector does your company focus (ICT, health & medical, clean tech, agriculture/food, construction, O&G, advanced manufacturing, etc.)	
5. Number of full-time employees	
6. Number of part-time employees	
7. Do you have an advisory board?	
8. In which stage of development is your company? Ideation, Prototype, Market ready/Growth, Mature/Scaling-up	
9. Do you have a prototype or product?	
10. Product description (Max. 50 words)	
11. Is your product patented or protectable?	
12. Must you obtain any regulatory approvals for your product? Yes/No/Not sure	
13. What is your value proposition?	
14. Is your innovation incremental, significant or game changing?	
15. If significant/game changing, please provide a brief description.	
16. Platform technology used: biotech, ICT, nanotech, artificial intelligence/machine learning, other engineering, chemistry, other etc.	
17. What market need or challenge your product intends to solve?	

18. Describe your target market	
19. Market Size: small, medium, large	
20. What is your business model?	
21. Any potential for export?	
22. Do you have a completed business plan?	
23. Do you have a marketing plan?	
24. For how many years you have funding/finance available? Example: 1/2/3/4/5 years	
25. Is your company generating revenue?	
26. Revenue Model: low-margin-low volume; low-margin-high-volume; high-margin-high volume; high-margin-low-volume	
27. Which year your company can be cash positive?	
28. Recognitions/awards received?	
29. Have you received any grants or public funding?	
30. Have you received any capital investment?	
31. What business service(s) you are currently receiving? Who is providing the service?	
32. Do you have affiliation with any university/college?	
33. What services/ support will help you at ATC?	
34. Why ATC is the right place for your company's growth?	
35. How much space you may require in years 1, 2, 3? (sqft or space for 'x' number of people)	
36. How many people you may hire in years 1,2,3?	1 st year: 2 nd year: 3 rd year:
37. Target revenue in years 1,2,3	1 st year: 2 nd year: 3 rd year:
38. How many new product(s) you may develop in years 1-3 or 4-5?	
39. Who referred you to ATC? / How did you hear about ATC?	

Applicant Name	
Would you like to be recognized as a women entrepreneur and/or immigrant-entrepreneur (<3 years in Canada)?	
Title	
Phone Number(s)	
Email Addresses	
Business address	
Co-founder(s) & Director(s) names	
Have any officers or directors been convicted of a felony, any crime of moral turpitude, or been disciplined by a body which has issued an officer or director a professional license or certification?	